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## $\begin{array}{c} \text{DAWN M. HIPP} \\ \text{DIRECTOR} \\ \text{TELECOMMUNICATIONS, TRANSPORTATION, WATER/WASTEWATER} \end{array}$

January 3, 2008

RE: South Carolina Interim LEC Fund

Dear Regulatory Officers or Managers:

This letter is to request information for the annual adjustment of South Carolina's Interim LEC Fund for the period April 1, 2008 through March 31, 2009. This adjustment is made annually to reflect changes in minutes of use reported to ORS by Incumbent Local Exchange Carriers operating in South Carolina for the twelve month period ending December 31, 2007.

We are requesting that all of the Incumbent Local Exchange Carriers report their minutes of use to us by <u>February 15, 2008</u>. This will allow sufficient time for any dispute resolution that may be required. I have attached a form detailing this year's requirements.

If you have any questions or concerns regarding these filing requirements, you may contact me at 803-737-0814 or at dhipp@regstaff.sc.gov.

Sincerely,

Dawn Hipp

Director

Office of Regulatory Staff

Enclosure

## **Guidelines for Annual Interim LEC Fund Reporting**

As required by South Carolina Public Service Commission's Order No. 96-882, Docket No. 96-318-C, participating Incumbent Local Exchange Carriers (ILEC's) are required on an annual basis to file certain information required for the administration of the Interim LEC Fund.

The Office of Regulatory Staff requests the participating ILEC's file the following information no later than February 15, 2008.

- 1. All ILEC's participating in the LEC Fund, other than BellSouth, must update their LEC Fund filing for year ending December 31, 2007.
- 2. Base year minutes of use and access lines should be used in the update.
- 3. The growth rate used in the update should be the lesser of either the annual incremental increase in access minutes of use or the incremental increase in access lines from the base year of the LEC Fund to December 31, 2007. Such growth rate shall be determined on a company specific basis. Please provide a detailed calculation of growth under both methods.
- 4. Each company shall provide an update of its actual minutes of use for the calendar year ending 2007, by current carrier and including the current carrier's CIC code and most current name. Such summary should also include Area Calling Plan and Toll Providers. Include work papers detailing actual minutes of use by carrier by month in support of the summary.
- 5. Indicate which carriers listed in item #4 above are active carriers (These are carriers with which your company currently does business).
- 6. Provide the name of the contact person and address for all carriers on your report.
- 7. Please provide the Federal ID numbers of all carriers reported as doing business with your company during 2007.
- 8. File all of the above information with the Office of Regulatory Staff no later than February 15, 2008.
- 9. In addition, all carriers are requested to provide information and supporting documentation demonstrating any under or over ILF disbursements for the ILF year ending March 2007 and for the current year (projected).

10. No new tariff changes should be made until April 1, 2008. All tariff changes filed with the Public Service Commission of South Carolina should be effective on that date.

Thank you for your prompt attention to this matter. It is imperative that this information be filed on a timely basis in order that the Office of Regulatory Staff can adjust the LEC Fund. In order to bill the April 2008 through March 2009 bills starting the first of April 2008, ORS will need the requested information by February 15, 2008.